

Town of Norfolk Building Permit

Permit # _____ Date _____

House ____ Accessory Bldg. ____ Deck ____ Addition ____ Alteration ____ Repair ____ Other ____

Use Group _____ Construction Class _____ CSBC _____

Location of property _____ Estimated Value _____

Permit fee _____ Town _____ State _____ C.O. fee _____ CBYD # _____

Owner of property _____ Phone # _____

Address _____

Contractor _____ Phone # _____

License # _____ Address _____

Name of applicant _____ Phone # _____

Existing use of building _____ ZBA approval, if applicable _____

Proposed use of building _____

Dimensions of proposed building _____ Total square footage _____

Brief Description of Proposed Work

Approvals

Health District _____ Fire Marshal (if applicable) _____
Date _____ Date _____

Zoning Enforcement Officer _____ Driveway Permit _____
Date _____ Date _____

It is the responsibility of the permit holder to request the required inspections when ready and to delay covering the work until the inspection has been made and approved.

A sworn affidavit of value is required prior to the issuance of a Certificate of Occupancy.

All work covered by this application has been authorized by the owner of this property or an authorized agent and will be done in compliance with all local, state and federal regulations. This permit shall become invalid if work does not commence within 180 days after issuance.

Property Owner Signature _____ Date _____ Agent Signature _____ Date _____

Required before use: Certificate of Occupancy _____ Certificate of Use & Compliance _____

Building Official _____ Date _____

**ALL INSPECTIONS REQUIRE A MINIMUM OF
72 HOURS (3 BUSINESS DAYS) NOTICE**

Erosion and Sedimentary Control

Concrete Foundation

Footing Inspections - soil condition, form work
Foundation Wall - form work, anchor bolts, steel placement
Footing Drain - installation
Foundation Wall Coating
Concrete Floors - vapor barrier, when applicable

Backfill - no backfill shall take place until concrete has cured as determined by the Building Official
(No Exceptions)

Framing Inspection

Rough Electrical

Include firestopping of bored holes

Rough Plumbing

Air test, firestopping of bored holes

Mechanicals

Rough and final inspection of heating systems

Insulation

Floors Ceiling Rafter venting Walls Rafters

Sheet Rock – fastening and fire rating

Chimney

Walls, throat before damper is set, hearth

Electrical Service - New, Temporary, Upgrade

Depth of underground conduit prior to backfilling with warning tape
Service equipment installation and grounding

Roofing or Re-Roofing

Pre-inspection/sheathing application/ice and water shield

Alterations

Any areas concealed by wall coverings

Concealed Areas

Other Inspections

In addition to the above inspections the Building Official may require any other inspections to assure compliance with this code and other laws enforced by the Building Official.

Final Inspection

Certificate of Occupancy will be issued when all construction details and utility installations are complete and street numbers as designated are installed.

Final Certificate of Occupancy required for all construction

Any changes in a plan must be approved by the Building Official.

Commencement of work before a building permit is issued is a violation of the Connecticut State Building Code.